



JOB STREAM

PART 2 – THE PHONE: CREW

For everyone who works on site

Version **2.14** — **2026-10-07** · This manual is updated as the app changes.
Check the version before you follow it.

What is in here

1. What this app does

2. Get started

3. Your home screen

4. Take a job

5. While you are working

6. Go live

7. Take photos

8. Send the job in

9. Your hours

10. Alerts

11. Settings and signing out

12. Your Apple Watch

13. When something is not working

What this app does

It shows the office what you are working on.

You do four things with this app.

- You take the jobs you are given.
- You show your work on live video.
- You take photos of what you did.
- You send the job in when it is done.

That is it. The app keeps track of your hours on its own. You do not punch a clock.

READ THIS PART ONLY

The rest of this manual is for the office. You do not need it.

Get started

You need your invite email. Have it open on your phone.

Get the app

- 1 Open the App Store**
on your iPhone.
- 2 Search for Job Stream.**
- 3 Tap Get.**
The app is free.

Make your account

You cannot sign up on your own. Your company has to invite you first. Their email gives you a code.

- 1 Open the app.**
- 2 Tap Create an account.**
- 3 Type your full name.**
- 4 Type your email.**
It has to be the same email your invite came to.
- 5 Type your invite code.**
Copy it from the email. Do not type it by hand.
- 6 Skip the phone box if you want.**
It is only used to text you a sign-in code.
- 7 Pick a password.**
At least 8 letters or numbers.
- 8 Tap Create Account.**

8:07

< Back

CREATE ACCOUNT

Accounts are invite-only: your company emails you an invite code, and it decides what you can do.

FULL NAME
Jane Foreman

EMAIL
you@company.com

INVITE CODE
Code from your invitation email

PHONE (OPTIONAL)
+1 555 000 0000

Phone number is optional — you can create an account without one. If you provide it, you agree to receive a one-time passcode by text for account verification and sign-in. Msg & data rates may apply.

PASSWORD
At least 8 characters

Create Account

Your email must match your invite. That trips up most people.

TWO THINGS THAT GO WRONG HERE

Wrong email. If you use a different email than the one on the invite, it will not work. Use the one they sent it to.

Typed code. Codes are long. Copy and paste it.

Say yes to these three

The phone will ask you some questions the first time. Say yes to all three.

IT ASKS ABOUT	SAY	WHY
Notifications	Allow	This is how your boss reaches you.
Location	Always	So the app can log where you worked, with the screen off.
Camera and microphone	OK	So you can go live and take photos.

PICK "ALWAYS" IF THE PHONE OFFERS IT

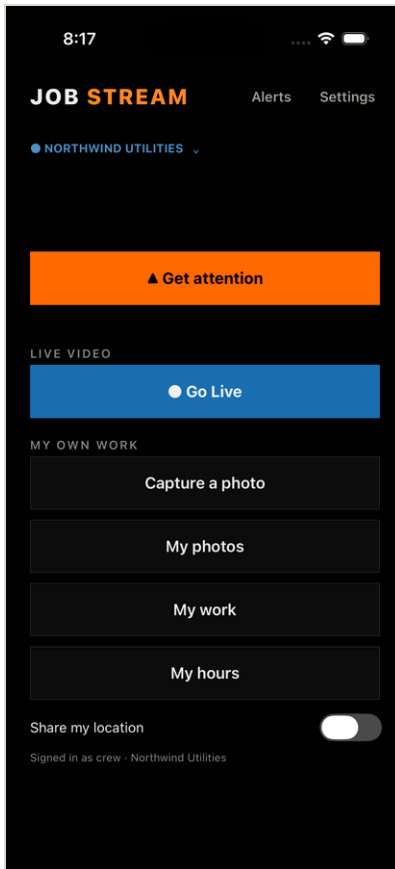
"While Using the App" keeps working too. The app carries on logging with the screen off and the phone in your pocket. A blue mark at the top of the screen shows when it is doing that.

"Always" is simply the one that keeps working without you thinking about it.

To change it later: phone **Settings** → **Job Stream** → **Location**.

Your home screen

Learn these buttons once and you are done.



Your home screen. Your company name is the bar near the top.

BUTTON	WHAT IT DOES
▲ Get attention	Raise your hand. Tells your bosses you need somebody.
● Go Live	Start showing video from your camera.
Capture a photo	Take a picture of the work.
My photos	See the pictures you took.
My work	Your jobs. Accept one here. This is where you spend your time.
My hours	How many hours you have put in.
Share my location	A switch. On means the office can see your dot on a map.

At the very top right there are two small buttons. The bell is **Alerts**. The gear is **Settings**.

NOTHING HERE CAN GET YOU IN TROUBLE

You cannot delete anything. You cannot break anything. Tap around and look.

Take a job

This is the main thing you do.

Your boss puts you on a job. Your phone buzzes. The job shows up under **My work**.

1 Tap **My work**.

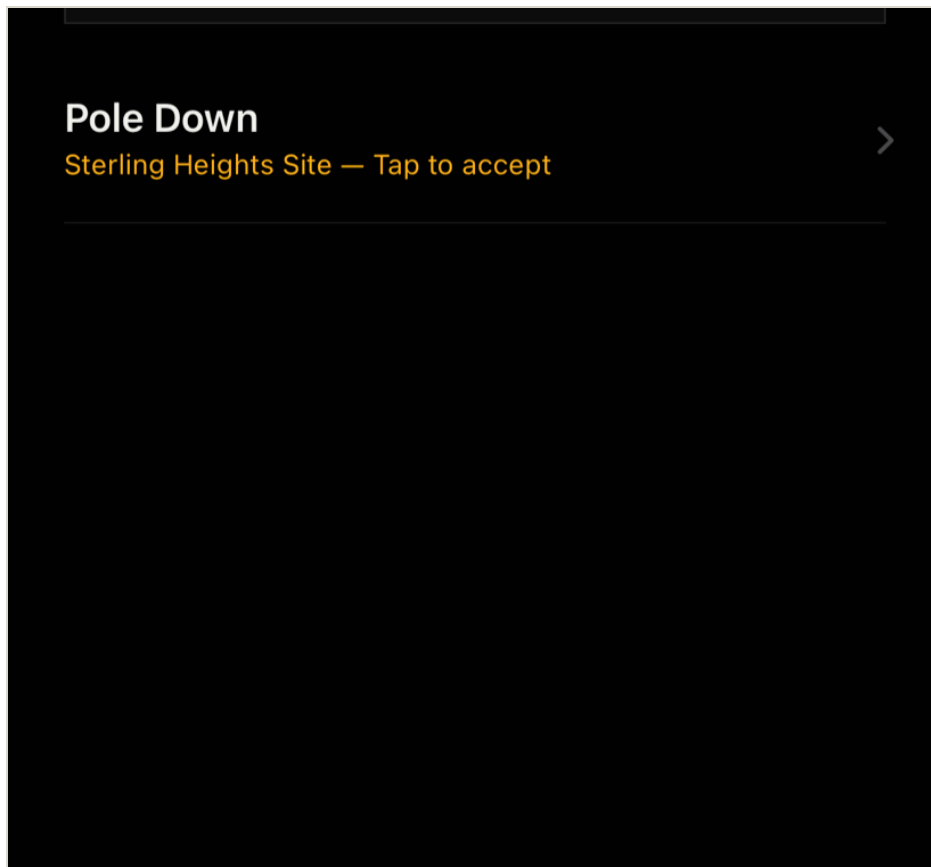
2 Tap the job.
It says **Tap to accept** next to it.

3 Read the job.
The name, the note, and a map of where it is.

4 Tap **Accept this job**.

YOUR BOSS ASKED YOU TO GO LIVE THERE?

Then you can skip the steps. Tap the banner and go live. That starts the job for you. You do not have to tap Accept.



Your jobs. The words on the right tell you where each one stands.

What those words mean

IT SAYS	IT MEANS
Tap to accept	New. You have not started it.
Working now	Your clock is running.
Paused	You stopped. Your clock is not running.
Sent in — waiting for review	You sent it. Your boss has not looked yet.
Approved	Done. Your boss said it is good.

NEED DIRECTIONS?

The job screen has a map. Tap it and your phone opens Maps with the route.

One job at a time

Your clock runs on one job. Never two.

Say you are on job A, and you start job B. The app pauses job A for you. It asks first, in a box that names your other job.

The box says **You can only be on one job at a time**. Then it tells you that starting this one pauses the other and stops its clock.

BUTTON	WHAT IT DOES
Cancel	Nothing changes. You stay on the first job.
Pause it & start this	Pauses the first job. Starts this one.

The first job is only paused. It is not gone and it is not finished.

- It stays on your **My work** list.
- The hours you put in are kept.
- Open it and tap **Start work again** any time.

You lose nothing but the clock time while it sits paused.

While you are working

The app runs in the background. Put your phone away.

When you accept a job, two things happen on their own.

- Your clock starts.
- Your location is shared with your company.

You do not have to keep the app open. Lock your phone and work.

Take a break

1 Open the job
under My work.

2 Tap **Pause work**.

Your clock stops. Your location stops being shared.

Get back to work

Open the job. Tap **Start work again**. That is it.

You can pause and start again as many times as you need. Across days too. A job that runs three days is normal.

REMEMBER TO PAUSE WHEN YOU LEAVE

The app will not do it for you. If you drive home with the clock running, the hours look wrong and your boss has to ask you about it.

Make it a habit. Pause when you get in the truck.

If the app asks "Still on it?"

Sometimes the app checks on you. Your phone buzzes and asks **Still on this job?**

Tap the alert and the job opens. A line at the top asks the question. Two buttons sit under it:

Still on it and **Pause now**. While the question is up, those two take the place of **Pause work**.

It asks for one of two reasons.

- You got to the site, and then your phone went more than **1000 feet** away while your clock was still running.
- Your clock has been running for 12 hours.

The first one only happens if you reached the site first. Go straight home without ever arriving and it will not ask.

It is not an accusation. People forget to pause. That is why we built it.

BUTTON	WHAT IT DOES
Still on it	Says yes, you are working. The question goes away and your clock keeps running.
Pause now	Stops your clock, the same as Pause work .

You can also ignore it. Nothing bad happens to your clock. The app never stops it for you.

Why it can ask again

Tapping **Still on it** answers one question, one time. It can come back. Here is when.

- You pause the job, then start it again.
- It asked because you were away. You come back, then go away again.
- Your clock is still running 12 hours later.
- The other question comes up. There are two, and each is asked on its own.

COMING BACK DOES NOT CLEAR IT

Say it asked because your phone was far away. You drive back to the site. The question stays on the screen.

Tap **Still on it** to clear it. Pausing the job clears it too.

Why the location switch is gone

While a job is running, the **Share my location** switch is replaced by a line that says so. This is on purpose.

Your location is part of the job record. Pause the job and the switch comes back.

Go live

Show your boss what you are looking at.

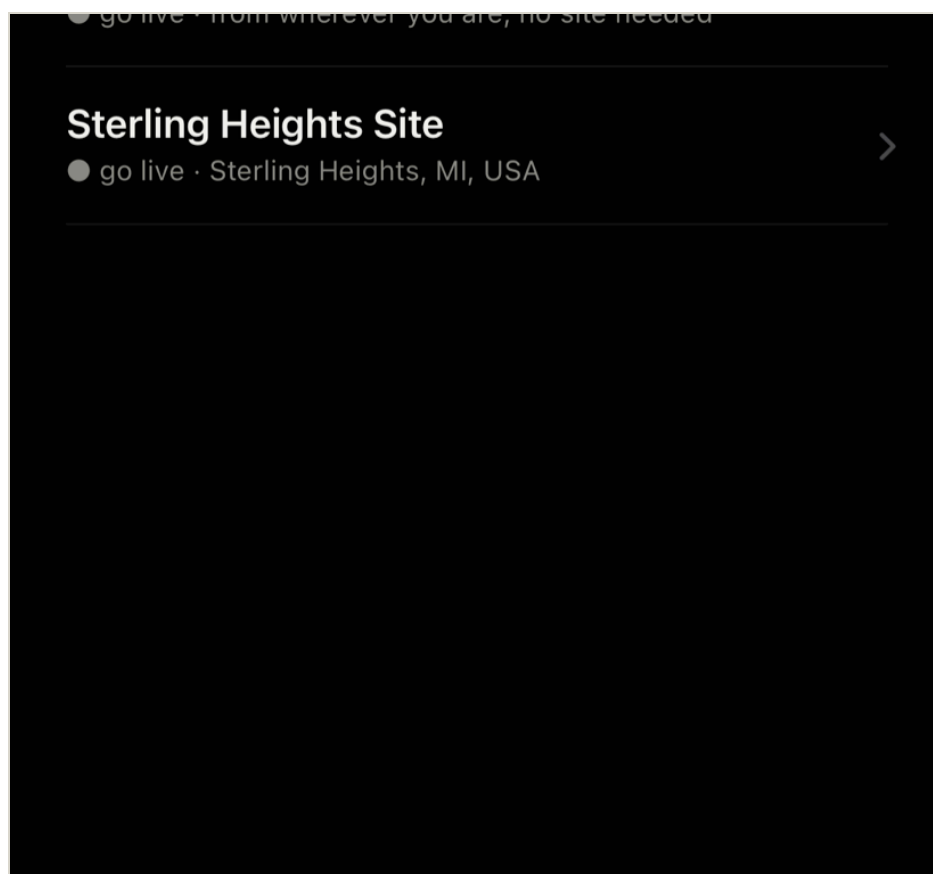
1 Tap  on your home screen.

2 Pick your site from the list.

3 Wait a second.
Your camera comes on. You are live.

4 Point the camera at the work.
Talk. They can hear you.

5 Tap  when you are finished.



Pick your site. The first row is for when you are not at any site on the list.

Not at one of the sites?

Pick the first row. It says **No site — where I am now**. Use it for storm work, helping another crew, or any spot that is not set up yet.

Your boss asked you to go live

Your phone buzzes and shows a green banner. Tap the banner. You go straight live. No picking a site.

Are you on a job at that site that you have not started? Going live starts it. Your clock starts too. A paused job stays paused. Tap **Start work again** when you are back at work.

EVERY LIVE STREAM IS SAVED

You do not press record. It happens on its own. Your boss can watch it later.

Two buttons on the live screen

BUTTON	WHAT IT DOES
The shutter	Takes a full-size photo without stopping the video.
► Incident	Marks something going wrong. Tap once when it starts. Tap again when it is over.

USE ► WHEN SOMETHING GOES WRONG

A fall. Damage. A near miss. Tapping ► saves that piece of video so it cannot go missing.

You are not in trouble for tapping it. It is a bookmark, not a blame button. If you are not sure, tap it.

Get their attention

Need somebody and cannot get them on the phone?

1 Tap **▲ Get attention**
at the top of your home screen.

2 Pick a reason
from the short list.

3

Add a note

if you want. You can skip it.

Your boss gets an alert on their phone. If it cannot reach their phone, every supervisor and manager gets it.

Every supervisor and manager also sees an orange banner in Job Stream. It stays on their screen until one of them looks.

When somebody sees it, a green line shows up on your home screen with their name on it. Now you know help is coming.

THIS IS NOT 911

Job Stream tells your company. It does not call an ambulance or the fire department.

If somebody is hurt, call 911 first. Then use this.

Take photos

Every photo is stamped with the time and the place.

- 1 Tap Capture a photo on your home screen.
- 2 Take the picture.
- 3 Pick which site it is from.
- 4 Pick which job it is for.

The photo goes to the office right away. You can see all of yours under **My photos**.

TAKE MORE THAN YOU THINK YOU NEED

Photos are what settle arguments about work six months later. Before, during and after. They cost nothing.

Send the job in

The last step. Do it while you are still standing there.

When the work is done, your boss needs to see it. Go live and walk them through it.

- 1** **Open the job**
under My work.
- 2** **Tap the go live button**
on the job screen.
- 3** **Walk the camera over the finished work.**
Say what you did.
- 4** **Stop the stream.**
- 5** **Tap** Send in for review.

The job now says **Sent in — waiting for review**. Your clock stops. You are free.

DO THE VIDEO BEFORE YOU DRIVE AWAY

If you send the job in with no video, your boss has nothing to look at. They will send it back and you will have to go again.

If it comes back

Your phone buzzes. The job screen shows an orange line that starts with **Sent back:** and then your boss's note.

Read the note. Go fix that thing. Then send it in again the same way.

The video from the round they rejected is removed. Shoot a new one when you are done.

Your hours

Tap **My hours** on the home screen.

The top of the screen tells you where you stand, in plain words.

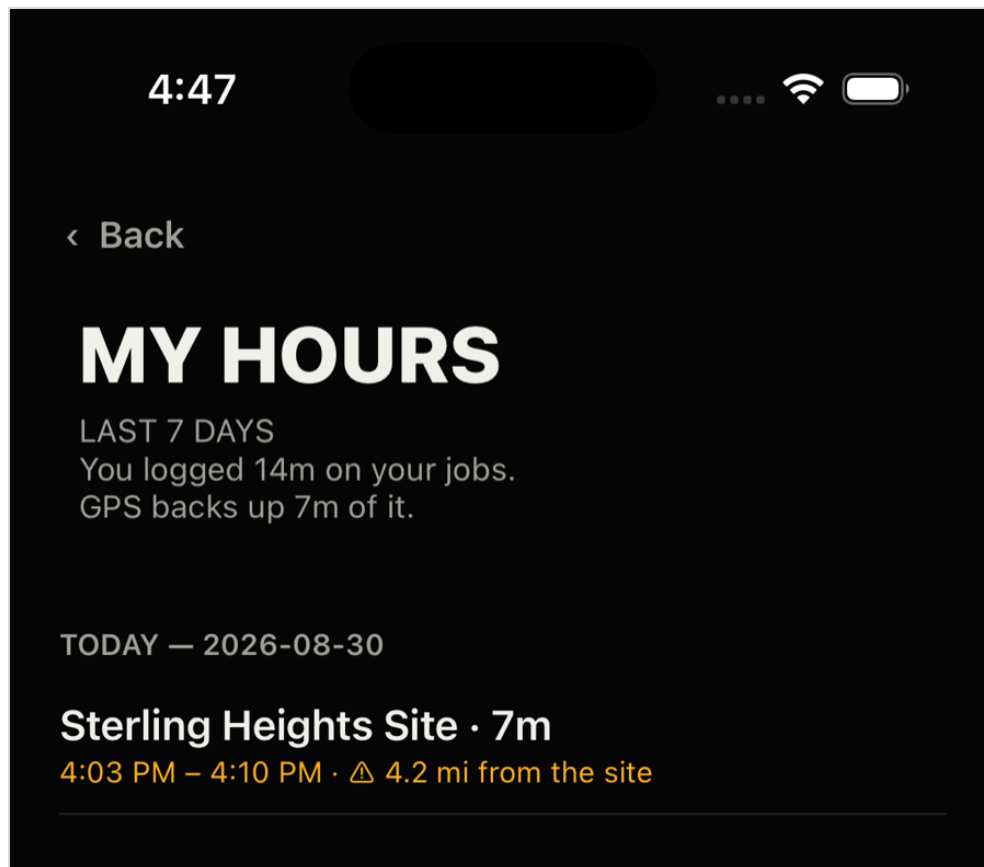
The first line says **LAST 7 DAYS**. So it is one week, not your whole pay period.

The two numbers

The app keeps two numbers for you.

- **What you logged.** How long your job clock ran.
- **What GPS backs up.** How much of that time we can show on a map.

They should match. When they do not, somebody has to sort it out before payday.



The lines at the top are the part to read. The list under them is the detail.

What each line means

THE SCREEN SAYS	IT MEANS	WHAT TO DO
You logged 8h 12m on your jobs.	Your clock ran that long this week.	Nothing.
GPS backs up all of it.	The map agrees with your clock.	Nothing. This is the good one.
GPS backs up 2h 10m of it.	Part of your time is on the map.	Read the next line.
6h 2m is not backed up — ask your supervisor before payday.	That much of your time has no map behind it.	Tell your supervisor today.
You never went live from a site, so nothing backs this up — ask your supervisor before payday.	You logged hours, but none of them are on the map.	Tell your supervisor today.
Your clock is still running, so this is still going up.	You are on a job right now.	Nothing. Look again after you pause.
Nothing logged yet. Accept a job and your hours start here.	You have not worked a job this week.	Nothing.
Couldn't check it against GPS — pull down to retry.	Your hours loaded. The map part did not.	Drag the screen down again.

When the block turns amber

Those lines are normally grey. Grey is fine.

If something needs looking at, the **whole block** turns amber together. Not one line. All of it, including the **LAST 7 DAYS** heading.

That happens for one of two reasons. No GPS backs up your time at all, or some of it is missing. Both end the same way: **ask your supervisor before payday**.

Do it the day you see it. It is much harder to sort out later.

How to keep your hours backed up

Go live while you are on the job. That is what puts your time on the map.

Turn on **Share my location** on the home screen. You can leave the app and lock the phone. It keeps working in your pocket.

The list under the lines

Each row is one block of live time.

The top line is the site and how long. The line under it says one of these.

IT SAYS	IT MEANS
on site ✓	You were inside the site's circle.
⚠ 400 ft from the site	You were outside the circle. This one is amber.
site not on the map yet	Nobody has pinned that site.
no site	You went live without picking a site.

Only the amber one is a warning. The last two are not.

Being off the site is not a mark against you. Driving between two sites looks like that.

An empty list says **No verified hours yet**. That means nothing you did is on the map.

YOUR BOSS STILL PAYS YOU THE NORMAL WAY

This screen is not your pay slip. It is the record your boss checks it against.

The app never changes your hours for you. A person decides.

If the app says some of your hours are not backed up, tell your supervisor before payday. Do not wait to be asked.

Alerts

The bell at the top right.

Everything the app has sent you is in there. A new job. A job sent back. A request to go live.

If you missed a buzz, look in the bell.

Alerts that keep buzzing

Some alerts repeat until you answer them. That is on purpose. They are the ones somebody needs you for right now.

To stop one, open it and tap **Acknowledge**. It stops within a minute.

Settings and signing out

The gear at the top right.

ROW	WHAT IT DOES
Account	Change your name, your phone or your password.
Alerts	Same as the bell.
Privacy Policy	What we do with your information.
Terms of Use	The rules.
Delete Account	Removes your account for good.
Sign Out	Signs you off this phone.

Lock the app with your face

Phones get handed around and left in trucks. You can lock the app so only your face opens it.

Turn it on under **Account**. It is off until you turn it on.

DO NOT SIGN OUT UNLESS YOU MEAN IT

Signing out stops your location sharing and your job clock. If you are on a job, pause the job instead.

Your Apple Watch

Only if you have one. You do not need one.

The watch does three things.

- It shows how many of your crew are live.
- You can raise your hand from your wrist.
- You can turn location sharing on and off.

Live video does not play on a watch. That needs the phone.

When something is not working

The six things that go wrong most.

IT SAYS "YOU'RE NOT ON A COMPANY YET"

Your invite has not gone through. Or you signed up with a different email than the one on the invite. Ask your boss which email they used.

MY HOURS ARE MISSING

Check three things, in this order.

1 Did you accept the job?

Your clock only starts when you accept it. Going live from your boss's banner for that site accepts it too. No job, no hours.

2 Did you go live from the site?

That is what puts your time on the map. Work a whole day without going live and your hours show with nothing backing them up.

3 Is Share my location on?

It is on the home screen.

If your hours are there but say they are not backed up, that is a different thing. See **Your hours**.

GO LIVE WILL NOT START

Check you have signal. Video needs a real connection. One bar will not do it.

If you have signal, close the app all the way and open it again.

THE CAMERA IS BLACK

Go to phone **Settings** → **Job Stream** and switch **Camera** on.

MY PHONE NEVER BUZZES

Go to phone **Settings** → **Job Stream** → **Notifications** and switch **Allow Notifications** on.

THE APP IS SLOW OR STUCK

Close it all the way and open it again. Swipe up from the bottom and flick the app off the screen. That fixes most of it.

STILL STUCK?

Tell your supervisor. Take a picture of the screen and show them. That saves a lot of back and forth.

Need a hand?

Two ways to get help.

1 Ask your supervisor or manager first.

Most questions are about your own company's sites and jobs. They set those up, so they know the answer.

2 Email support@hydroxapp.com.

Tell us your name, your company, and what screen you were on. A picture of the screen helps a lot.

About the pictures in this manual

Every picture is from a practice company we made up. The names, sites and addresses are not real. Your screens will show your own company instead.

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